

**Mississippi State University  
Staff Council**

August 10, 2011

10:30 a.m.

**Present:** Amanda Bell, Amy Burchfield, Allen Cooperwood, Mary Dikes, Sherry Fisackerly, Penny French, Missy Hadaway, Lisa Hearn, Dinah Jenkins, Jane Lewis, Anthony Lowe, Sam Manning, Marc Measells, Linda Perry-Babcock, Natalie Ray, Cade Smith, Faye Smith, Jonathan Tucker, Mary Vaughn, Angela Waller, Adrienne Washington.

**Absent:** Robbie Black, Patricia Cox, Debbie Huffman, Mandy Netadj, Jessica Northcutt

**APPROVAL OF MINUTES.** Minutes of the May 11, 2011, meeting were approved as submitted.

**CHAIR'S REPORT**

Executive Council did not meet, so there is no report from them.

The Information Security Committee will sponsor Cyber Security Awareness Week October 17-21. It will include t-shirts, speakers, and events throughout the week in which students and staff can participate.

Amanda attended a meeting hosted by the Longest Student Health Center to discuss MSU becoming a tobacco-free campus. Several other universities have been designated as tobacco-free. However, it will depend primarily on the students' support as to whether this will happen at MSU.

Human Resources Management is sponsoring a Health and Benefits Fair on September 13<sup>th</sup> from 10:00 to 2:00 in the Union. Amanda asked for volunteers from Staff Council to staff the Check-in Table. A sign-up sheet was passed around. Mary Vaughn will be in charge of a Staff Council booth.

The Staff Council website is being updated. Amanda passed around a draft of what it could look like and asked for suggestions. University Relations has been asked to take individual photos of Staff Council members for the website. Amanda will let the Council know when they should go to have their picture taken.

**STANDING COMMITTEE REPORTS**

Master Planning Committee. New construction at Arbor Acres will begin soon. New housing in Aiken Village will be available in fall of 2013. Current residents will have to be out by December 31<sup>st</sup>, 2011. Renovation of Lee Hall could begin in July 2012. The Office of the President, Office of the Provost and Executive VP, and the Office of Research and Economic Development (and possibly others) will move to Lee Hall after the renovations. Some dining services expansions include: Panda Express opens today; Chick-fil-a is adding a spicy chicken sandwich today. Perry Café renovations have been delayed so it will not be ready for the start of school. The groundbreaking for the new football complex will be September 15<sup>th</sup>. It is expected to take 16 months to complete. All costs are being covered from donated

funds. Thirty-three motorcycle parking spots will be relocated on campus. They will be at the beginning or end of current parking rows. Building of the large parking garage has been put on hold for now. There will be a combination parking garage/classroom building built behind and connected to the YMCA Building

## **COUNCIL COMMITTEE REPORTS**

There were no reports.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

- ✓ Committee Assignments. A sign-up sheet was passed around for everyone to indicate on which committee they wish to serve. A brief description of what each committee does was provided.
- ✓ Standing Committees. Amanda indicated the assignments which have been made for Standing Committees. Anyone who has a question about their committee should contact her. Changes can still be made, if necessary.
- ✓ Maroon Edition. Amanda encouraged members to participate in events as interested.
- ✓ Facebook Page. Sam has set up and is maintaining a Staff Council Facebook page. Anyone can join and submit to the page. We would like to get more members.
- ✓ Homecoming Sale. Sam and Dinah will meet with a representative from The Lodge about an item for the homecoming sale. They will email information about possible items to the group. They are also looking at possibly ordering a shirt for members of Staff Council to wear to functions where they are representing Staff Council. Sam asked the group to email him their sizes. Amanda stated she will be ordering name tags for Staff Council members.
- ✓ 2011-12 Executive To-Do List. In addition to the homecoming sale and Staff Appreciation Day, the executive committee would also like to sponsor at least one educational program, develop departmental liaisons, and conduct a review of Staff By-laws. The idea of having a whole-day work session to develop a strategic plan for Staff Council was discussed.
- ✓ Survey. Thirty four percent or 1,166 staff members completed the survey. Cade has had an analysis of the survey results made. He discussed results of the survey and different ways Staff Council can use them.

## **FINANCIAL REPORT**

Amanda Bell reported that the E&G fund has a balance of \$17,201.48; the Foundation account has a balance of \$29,318.97.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Betty Purvis, Acting Secretary  
August 10, 2011