

**Mississippi State University
Staff Council Meeting Minutes**

June 17, 2015 @ 11:00 a.m.
The Grill, Starkville, MS

ATTENDANCE: (P) = Present (A) = Absent

A Andrews, Heather	P Davis, Midge	P Hill, Shauncey
A Brock, Tina	P Dikes, Mary	P Measells, Marc (Events Chair)
P Brooks, Susan	P Dunaway, Debbie	A Rester, Juli
P Burchfield, Amy	P Fisackerly, Sherry	A Roberson, Toni
P Burns, Jennifer	P French, Penny (Chair)	A Smith, Cade
P Cagle, Scott	P Gibson, Tamara (Secretary)	P Stewart, Kelsey
P Carpenter, Doug	P Gordon, Nick	P Waller, Angela
A Carr, Ann	P Graves, Kenneth (Vice Chair)	A Whatley, Dan (P&P Chair)
		P Kelly LaSalle (SC Office)

GUEST SPEAKER – Bret Harvey, Director of Title IX EEO Programs: Mr. Harvey presented a handout detailing the pending revisions to MSU's *Sexual Misconduct Policy* (see attached). He gave an overview of the current policy and proposed updates/changes.

INTRODUCTION OF NEW MEMBERS: Tiffney Williams, Leslie Lloyd, Blaire Wilson, Jeffrey Guess (not present), Katie Myhand (not present), Hannah Burnett, Darrell Easley, Kylie Forrester

APPROVAL OF MINUTES: The May 6, 2015 minutes were approved as submitted (motion by Kenneth Graves and seconded by Susan Brooks).

FINANCIAL REPORT: The May 30, 2015 financial report (balance \$14,539.10) was distributed but does not reflect all purchases/expenses for May and June. The report was approved as submitted (motion by Kenneth Graves and seconded by Marc Measells).

CHAIR'S REPORT (Penny French):

- Executive Council: Did not meet
- Housing Appeals: Had six (6) appeals; one (1) appeal was approved.
- Information Technology Council: Will not meet again until August
- Master Planning:
 - We are working on revising the Governance Document for the Master Planning Committee. IHL has asked that the Master Plan reviews be moved from every 5 years to every 10. A revised version we be sent to the committee members for their review.
 - Delta Gamma Sidewalk Addition: They would like permission to add a sidewalk that would connect from the walkway to the bus stop to the kitchen entrance. This was approved with the caveat that the sidewalk must be ADA compliant and changed the width from 3' to 5'.
 - Classroom Building: The construction company owner died, and his widow said they will finish all current jobs then close the company. With this being the case the workers are not as motivated to finish the job. The company says they will be

done by April 15th, 2016 which seems highly optimistic due to the current level of progress. Their actual due date is January 6th, 2016.

- Mill: nSPARC has partially moved in, about 4 months out from being completed.
- Fresh Foods: Soft opening is planned for August 4th, 2016, grand opening August 8th, 2016.
- Roberts Building: The final documents from the professionals will be received this week, so that the proposal can go out within the next 2-3 weeks.
- YMCA: Sent DDs to IHL for approval.
- Baptist Student Union: The construction is on time, but they have had a number of utility issues.
- Residence Halls: The construction is going extremely well, will be open August 2017.
- Library Addition: The lowest bid was still over \$350 per square foot. We have asked IHL to increase the budget \$1.8M. Construction will begin mid-July.
- Softball Stadium Renovation: Demolition is complete and construction is starting.
- President's Committee on Planning: Did not meet
- Alumni Board: Did not meet

STANDING COMMITTEE REPORTS

Athletic Council (Dan Whatley) – No report (rep absent)

Calendar Committee (Susan Brooks) – No meeting

Community Engagement Committee (Tina Brock) – No report (rep absent)

Conflict of Interest (Marc Measells) – No meeting

Dining Advisory Committee (Jennifer Burns) – No meeting

Diversity Committee (Shauncey Hill) – No meeting

Efficiencies & Innovations Advisory Committee (Cade Smith) – No report (rep absent)

Employee Benefits Committee (Mary Dikes) – Will meet this summer to interview a few new companies for long-term health care. Current provider will not change; only for new employees.

Financial Aid Appeals Committee (Juli Rester) – No report (rep absent)

Game Day (Kenneth Graves) – Meeting today to prepare for the fall season.

Health & Wellness Committee (Angie Waller) – No meeting

Information Security Committee (Amy Burchfield) – Met to review statistics on breeches.

Received an email from Mike Rackley that the Information Security Committee and the Information Technology Council will be combined into one committee. Penny reported that this has been updated on the website and Tamara is listed as the rep for Staff Council.

Instructional Technology Advisory Committee (Tamara Gibson) – No meeting, but attended a seminar to demonstrate the new Blackboard 2015 and Collaborate 2015 on June 11.

President's Commission on the Status of Minorities (Toni Roberson) – No report (rep absent)

Recreation Advisory Committee (Scott Cagle) – No meeting

Traffic Appeals Committee (Doug Carpenter) – Had five (5) appeals this month.

Traffic Policy Committee (Doug Carpenter) – Received a request to designate a parking spot on the west side of Creswell Hall for service parking and it was approved.

Wayfinding Working Group (Dan Whatley) – No report (rep absent)

Work-Life Balance Committee (Debbie Dunaway) – No meeting

COUNCIL COMMITTEE REPORTS

Events Committee (Marc Measells) – The grand total of expenses for SAD was \$42,330. There are still 40 jackets left in sizes large and x-large, 152 white t-shirts in various sizes, and 65 maroon t-shirts in sizes small and medium. The biggest complaint from the event was having the hot dogs in the food line.

Policy and Procedures Committee (Jennifer Burns) – Reviewed the academic achievement policy at all 14 SEC Schools but focused on Ole Miss & Alabama because of their location to MSU and similar economy. They both pay higher rates than MSU. Presented a report of the recommended increases to bring MSU up to standard (attached). Motion to accept and approve by Mary Dikes and seconded by Sherry Fisackerly. All voted to approve the recommendation.

Communications (Tamara Gibson) – Will send an email to the new members to get photos taken for the website. Will send out the monthly email newsletter later this week.

OLD BUSINESS:

- Active Health seminar is scheduled for June 23 from 1:00-2:00 p.m. at the Franklin Furniture Center. Need a couple of volunteers. Tamara will post the notice of the event on the Facebook page and via email.
- Scott Cagle asked for an update on the recommended tuition remission policy changes. Penny reported that IHL has not taken any action and the promotion policy updates are still pending.

NEW BUSINESS:

- Kenneth (Vice Chair) presented parting gifts to the members rolling off the board: Penny French, Angie Waller, Kelsey Stewart, Sherry Fisackerly, Cade Smith and Ann Carr.
- Introduced new officers: Tamara Gibson, Chair, Nick Gordon, Vice Chair and Heather Andrews, Secretary.
- Announced the next Executive Board meeting date (August 4th) and the general meeting (August 12th). New member orientation will be held on August 4 before the executive meeting starts.
- A sign-up sheet was provided for all members present to sign up for a Staff Council Committee.

MEETING ADJOURNED.

Next scheduled meeting: Wednesday, August 12, 2015
Sanderson Center Conference Room

Respectfully submitted,
Tamara Gibson, Staff Council Secretary, August 10, 2015