Monthly Staff Council Meetings

November 6
December 11
January 15
February 12
March 12
April 9
May 14

All meetings are held in the Sanderson Center Conference Room at 10:30 a.m. unless otherwise noted.

Staff Council meetings are open to all faculty and staff!

UPCOMING EVENTS

Walking Track Ribbon Cutting Ceremony
Chadwick Lake
October 15 - 10:00 a.m.

Cyber Awareness Week
October 15-17
Colvard Student Union

Homecoming Photo Contest
Deadline to vote:
October 17
Visit Staff Council Facebook Page

Questions, Comments, Suggestions?

If you have any ideas, suggestions, issues or comments, please feel free to contact your division Staff Council representative or email Staff Council directly at staffcouncil@msstate.edu

Dr. Kibler Updates Staff Council on Tobacco Policy

Dr. Bill Kibler, Vice President of Student Affairs

Last year at Staff Council's October meeting, a proposal to revise MSU’s tobacco policy (OP 01.301) was presented by Dr. Bill Kibler, Vice President of Student Affairs. Read more about the proposal on the website at http://www.staffcouncil.msstate.edu/events/.

Dr. Kibler recently attended the October 9, 2013 meeting to provide Staff Council with an update on the proposal to revise the policy. To date, no revisions have been made to the policy. Last year, Staff Council voted to approve the policy with considerations. However, the two other governing bodies, Student Association and Faculty Senate, did not take a vote to approve or not approve the policy.

Stop Unwanted Emails

Did you know that you have the ability to control unwanted email with StopSPAM, a flexible web based spam control system. To learn more and begin protecting yourself from unwanted email, go to https://stopspam.msstate.edu/. If you have questions or problems, please contact the Help Desk at 662-325-0631 or 888-398-6394 or via email at helpdesk@msstate.edu.

Celebrate National Boss Day

According to the U.S. Bureau of Labor Statistics, nearly 6.4 million people work in managerial roles. (May 2012) Workplace surveys confirm that one of the most important elements of job satisfaction is a positive relationship between a supervisor and employee.

Even bosses need to be shown recognition and told that they too are appreciated. Wednesday, October 16, 2013 is your chance to both tell and show your boss how much you appreciate him or her.

HRM Offers Open Enrollment

During October 1 through October 28, 2013, benefits open enrollment will be available for eligible Mississippi State University employees. Open enrollment is required only if you are adding new coverage, changing existing coverage or canceling coverage. If you are not adding new coverage, changing existing coverage or canceling coverage, you do not need to participate in open enrollment, and your current benefits will continue into 2014. For more information, visit the HRM website at www.hrm.msstate.edu.

Staff Council is on Facebook!

Get to know more about Staff Council and what we are working on for you! Staff Council will provide current information, announcements, news, etc. to keep you informed of the many opportunities and happenings at MSU and in the community. Like us at www.facebook.com/MSUStaffCouncil

For News & Announcements - visit www.staffcouncil.msstate.edu
### STAFF SPOTLIGHT

#### Mary Lynn Ball
Paralegal and Licensing Assistant
Office of General Counsel

**Years of Service to MSU:** 14

**Spotlight by:** Sharon Hewlett

Mary Lynn loves her family, sports and MSU and you know that within seconds of meeting and visiting with her. She is a special individual with the most welcoming personality and contagious smile-she has to be the most positive person I have ever known! She has worked in several areas at MSU (CVM, Student Affairs) and has been with us about 7 years. We are lucky to have her on our team. Thank you, Mary Lynn, for your contribution to our office and to Mississippi State University!!

#### Jeremy Brown
Computer Specialist
High Performance Computing Collaboratory (HPC2)

**Years of Service to MSU:** 14

**Spotlight by:** Shuncey Hill

Jeremy and his wife, Savannah, welcomed their first child, Judah, into their family on August 20, 2013. For the last eight years, Jeremy has volunteered part-time as the Music Minister at Friendship Baptist Church in Sturgis, MS.

### Need Help Completing eForms

When completing an eForm in the Kuali system, instructions are available. In the upper left area of every eForm there is a link to **Document and Routing Help**. You can click on that link for help with initiating and routing that particular eForm.

In addition, you can click on the **?help** button in the upper right portion of the eForm main page for online help including frequently asked questions, video training modules, and an eForms Introduction and Overview webinar.

### Family Care Seminar

Upcoming on Tuesday, November 19, in Bost Theatre, the Work-Life Balance Committee and Staff Council are partnering to sponsor a Family Care Seminar for all interested faculty and staff on the topics of elder and child care. Additional information will be available in the coming weeks.

### Staff Council Profiles Members

Learn more about your Staff Council representative. Each week Staff Council will profile at least two members on the Staff Council Facebook Page. View the list of Staff Council members by division on the website: [http://www.staffcouncil.msstate.edu/councilmembers/division/](http://www.staffcouncil.msstate.edu/councilmembers/division/).

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**Staff Council’s Annual Jacket Sale on October 1st in the Bost Breezeway**

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**Does your office or department celebrate Halloween?**

**Share your photos on the Staff Council Facebook Page.**